

**REGULAR AGENDA
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.
DESIGN REVIEW COMMITTEE MEETING**

Location VIA ZOOM CONFERENCE

Date: March 24, 2022

Time: 8:30 am

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Committees, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comments for this meeting be submitted prior to the meeting. Public comments should be submitted to cityclerk@ci.ferndale.ca.us by 4:00pm on Wednesday, March 23, 2022, please be sure to put "Public Comment" in the subject line, and include the agenda item if applicable. All public comments received by 4pm will be read into the record (limit to 5 minutes) during the regular meeting.

To provide public comment during the meeting, you will need to join the Teleconference meeting.

To Join Zoom Meeting use the link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86463361840?pwd=LzVabW04MUZodE9jMnQ4ZWRYRCtSz09>

or go to Zoom.us and input the following:

Meeting ID: 864 6336 1840

Passcode: 015673

Dial in using your telephone: (Use *6 to mute and unmute)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 864 6336 1840

Passcode: 015673

1. CALL MEETING TO ORDER – CITY CLERK WILL DO ROLL CALL
2. MODIFICATIONS TO THE AGENDA
3. APPROVAL OF PREVIOUS MINUTES
 - A. Minutes of the December 02, 2021 Meeting Page 3
4. PUBLIC COMMENT. (This time is for persons who wish to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction).
5. BUSINESS
 - A. 1386 Lincoln (Windows, Fire Exit, Shop door, Attic Vents)..... Page 5
 - B. 342 Ocean (Paint)..... Page 15
6. CORRESPONDENCE None
7. COMMITTEE MEMBER COMMENTS
8. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Design Review Committee
will be AS NEEDED DURING COVID-19 PANDEMIC**

CALL MEETING TO ORDER

MODIFICATION TO THE AGENDA

APPROVAL OF PREVIOUS MINUTES

City of Ferndale, Humboldt County, California USA**Design Review Action Minutes for the 12/02/2021 Agenda - 8:30am meeting**

Chair Jeff Farley opened the Zoom meeting at 8:30 a.m. Committee Members Marc Daniels and Jorgen von Frausing-Borch were present along with City Clerk Kristene Hall.

Modifications to the Agenda: None.

Approval of Previous Minutes: Approval of the September 23, 2021 and October 28, 2021 Minutes
ACTION:

Motion: to approve the September 23, 2021 and October 28, 2021 Meeting Minutes **(Farley/Daniels)**
Unanimous

Public Comments: No Comment

470 4th Street: Committee Members were presented with an application to convert an existing tower structure into a residential structure. Committee Members thanked the applicants for a detailed set of plans. Committee members also complimented the design.

ACTION:

Motion: to approve the application to convert the tower structure into a residential structure using the materials and design stated in the application. **(von Frausing-Borch/Daniels)** Unanimous

Correspondence: None.

Committee Member Comments: None

Meeting adjourned at 8:43 am

Respectfully submitted,

Kristene Hall
City Clerk

PUBLIC COMMENT

BUSINESS

Meeting Date:	March 17, 2022			Agenda Item Number		5.a	
Agenda Item Title	1386 Lincoln						
Presented By:	Robert Kaline and/or Staff						
Type of Item:	x	Action		Discussion		Information	
Action Required:		No Action		Voice Vote	X	Roll Call Vote	

PROJECT DESCRIPTION: Request for a Design Review Use Permit to restore windows, upgrade fire exit, install attic vents, remove old swing out shop doors to expose roll up sectional shop door at 1386 Lincoln (APN 030-171-001).

RECOMMENDATION: Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

RECOMMENDED MOTION: "Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to restore windows, upgrade fire exit, install attic vents, remove old swing out shop doors to expose roll up sectional shop door using materials and dimensions provided on the application."

ATTACHMENTS: Findings of Fact, Conditions of Approval, Photos.

Attachment A
FINDINGS OF FACT

The following findings of fact are required for approving the Design Review Use Permit.

1. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
2. The existing project, as outlined and with conditions:
 - Conforms to and is consistent with the Ferndale General Plan;
 - Does not impair the natural beauty of the town's site and setting; and
 - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

Attachment B
CONDITIONS OF APPROVAL

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

EMAIL: ONYA.KALINE@gmail.com
 ONYA CELL # = (707) 479-4370

3/10/22

CITY OF FERNDALE
 PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date: FEB. 6, 2022

☐	Bed & Breakfast Inn	☐	Minor Subdivision (4 parcels or less)
☐	Exception to Development Standards	☐	Second Dwelling Unit
☐	Historic District Design Review	☐	Street Vacate
☐	Home Occupation Permit	☐	Use Permit
☐	Lot Line Adjustment	☒	Use Permit - Design Review
☐	Merger	☐	Variance
☐	Major Subdivision (5 parcels or more)	☐	Zoning & General Plan Amendment

2. Name of Property Owner: ROBERT KALINE (707) Phone: 786-9049
 Address: 3 STRAWBERRY LANE POBox N/A
3. Name of Applicant (if different): —
 Address: — Phone: —
4. Property Location: 1386 LINCOLN ST.
 Assessor Parcel Number(s): 030-171-001-000
 Description: CORNER OF LINCOLN ST. & MILTON AVE.
 Lot Area: 100' X 120'
5. Present Use of Property: COMMERCIAL SHOP & RESIDENTIAL APTS.
 Present Zoning: ?
6. Description of Proposed Project: RESTORE WINDOWS, UPGRADE FIRE EXIT, INSTALL A/C VENTS, REMOVE OLD SWING OUT SHOP DOORS TO EXPOSE INSTALLED ROLL UP SECTIONAL SHOP DOOR.

Filing Fee: A filing fee of \$ _____ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Robert M. Kaline
 Signature of Applicant or Agent

FEB. 6, 2022
 Date

Authorization of Agent: I hereby authorize _____ to act as my representative and bind me in all matters concerning this application. (Form 100208)

FOR STAFF USE ONLY					
Full Ap Rec'd	Sent to DR	Returned	Ap notified	Project Final	

PROPOSED IMPROVEMENTS TO EXTERIOR OF RESTORED DAIRY BUILDINGS LOCATED AT 1386 LINCOLN ST., AT THE CORNER OF LINCOLN ST. & MILTON AVE. IN FERNDALE.

NOTATIONS ARE KEYED TO PHOTOS & DRAWING SUBMITTED FOR THE PURPOSE OF LOCATION CLARIFICATIONS.

(A) REMOVE TEMPORARY WINDOW COVERINGS OVER EXISTING WINDOWS. WINDOWS TO BE RESTORED WITH NEW WINDOW UNITS HAVING THE LOOK AND CHARACTER AS THAT OF THE ORIGINALS.

(B) REMOVE UPPER WINDOW UNIT AT THE TOP OF FIRE ESCAPE STAIRS AND REPLACE IT WITH A METAL FIRE EXIT DOOR HAVING A CLASSIC RAISED PANEL DESIGN.

(C) INSTALL A VENT OPENING AT THE ~~NORTH~~ ^{EAST} AND WEST ANCH AREAS SERVING THE UPPER FLOOR OF THE LARGE BUILDING. EXTERIOR APPEARANCE WILL BE COMPATIBLE WITH ORIGINAL APPEARANCE OF BUILDING.

⑤

REMOVE SWING OUT LOWER BAY
DOORS IN ORDER TO EXPOSE A PREVIOUSLY
INSTALLED ROLL UP SECTIONAL DOOR. THIS
INSTALLED UNIT HAS A RAISED PANEL DESIGN
AND MATCHES THE OTHER TWO UNITS
FOUND ON OPENINGS FACING MILTON ^{AVENUE} ~~ST~~

THANK YOU,

Bob Poline
B-R CONST. CO.

TO: FERNDALE DESIGN Comm.FROM: ROBERT KALINE

COMPANY: _____

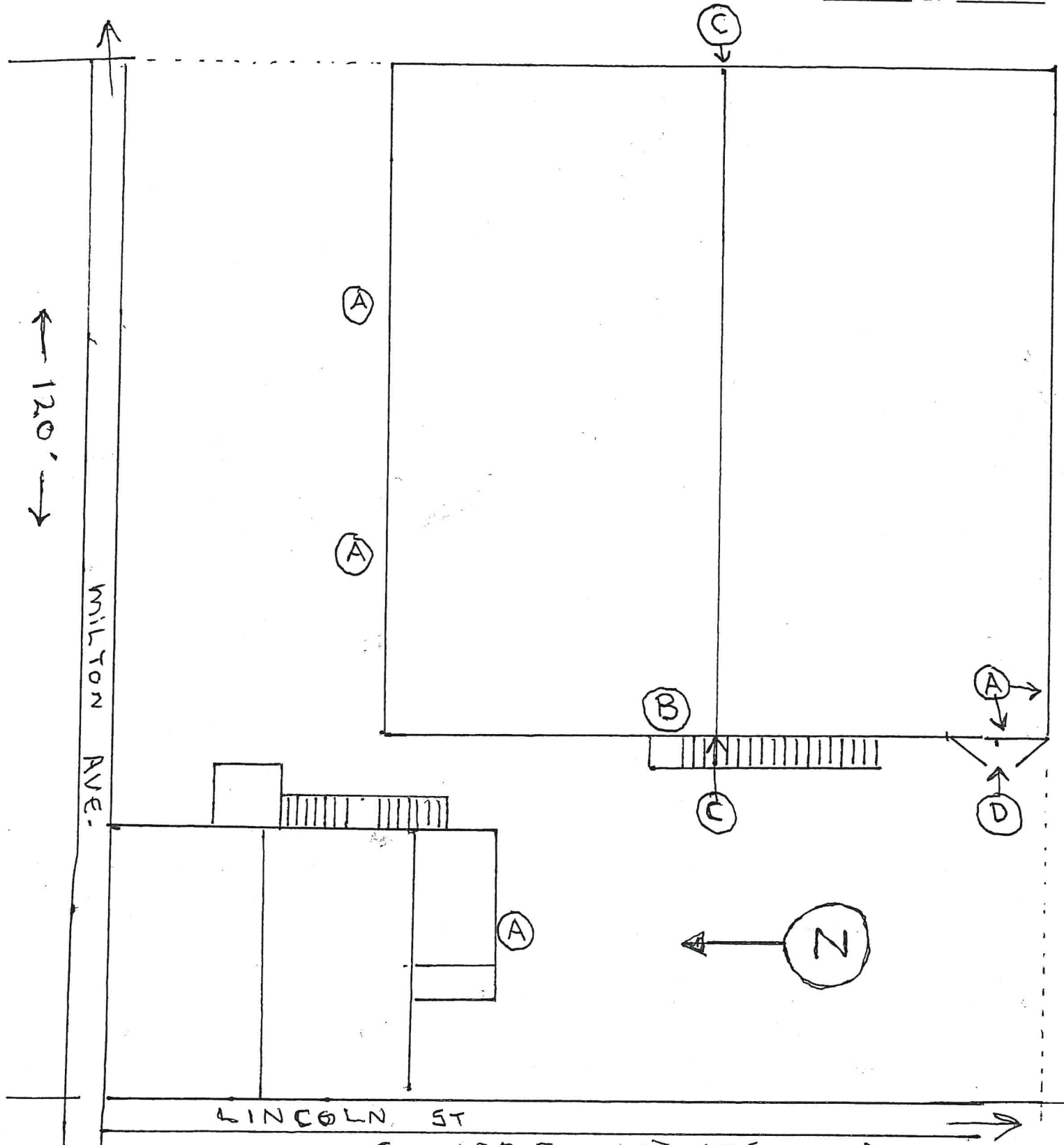
COMPANY: 3-R CONSTRUCTIONDATE: / / PHONE NO: (707) 786-9049

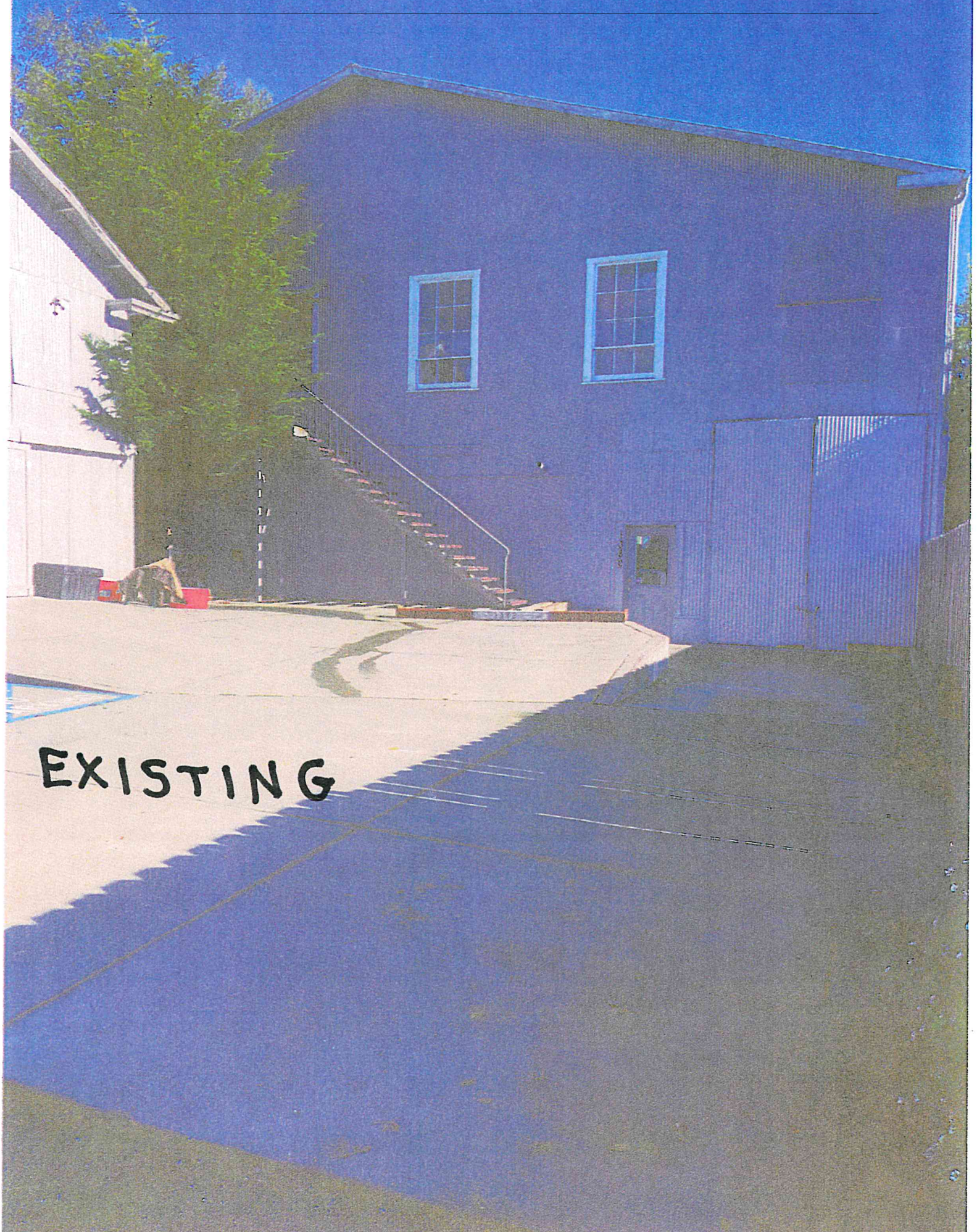
FAX NO: _____

FAX NO: _____

MESSAGE: _____

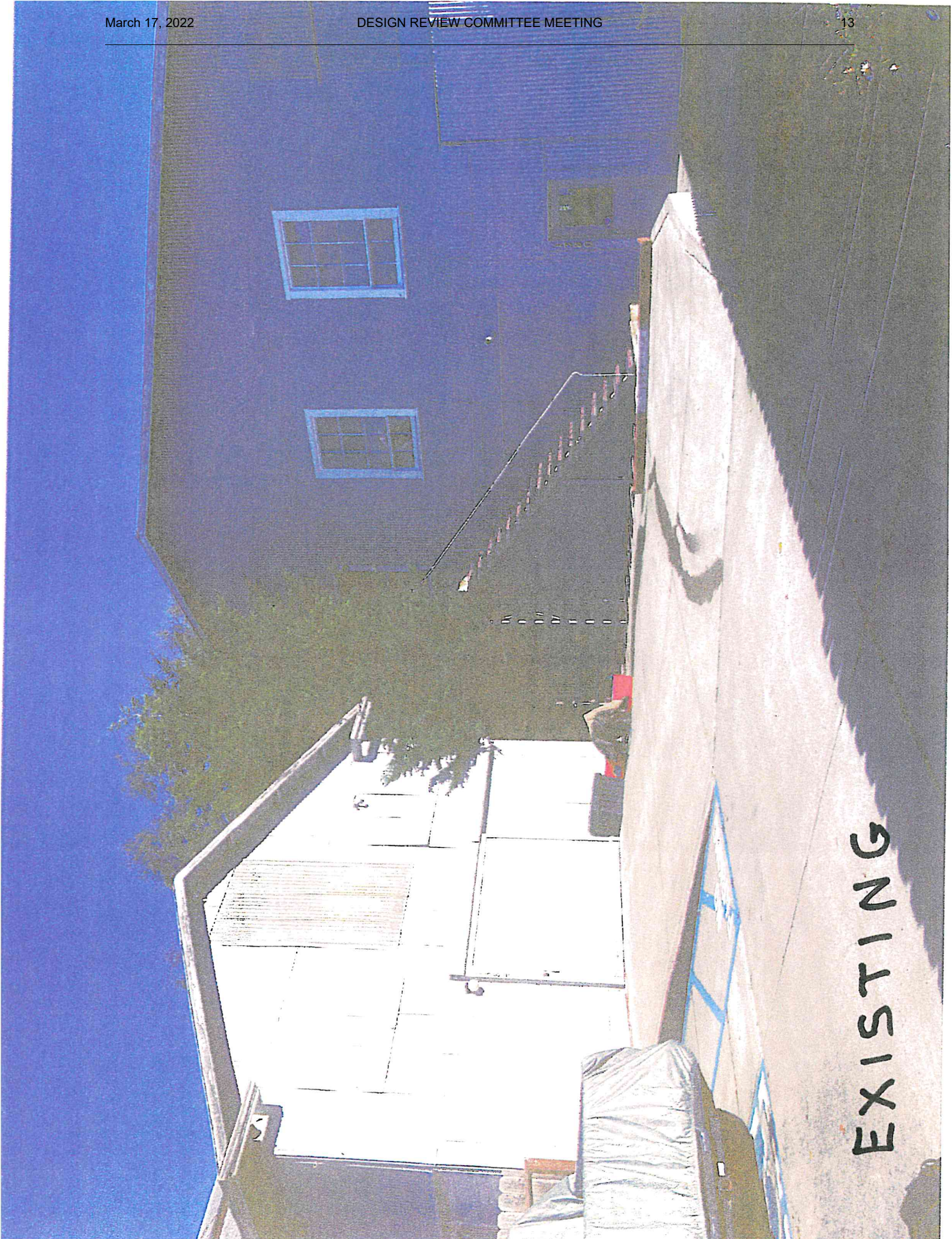
PAGE _____ OF _____

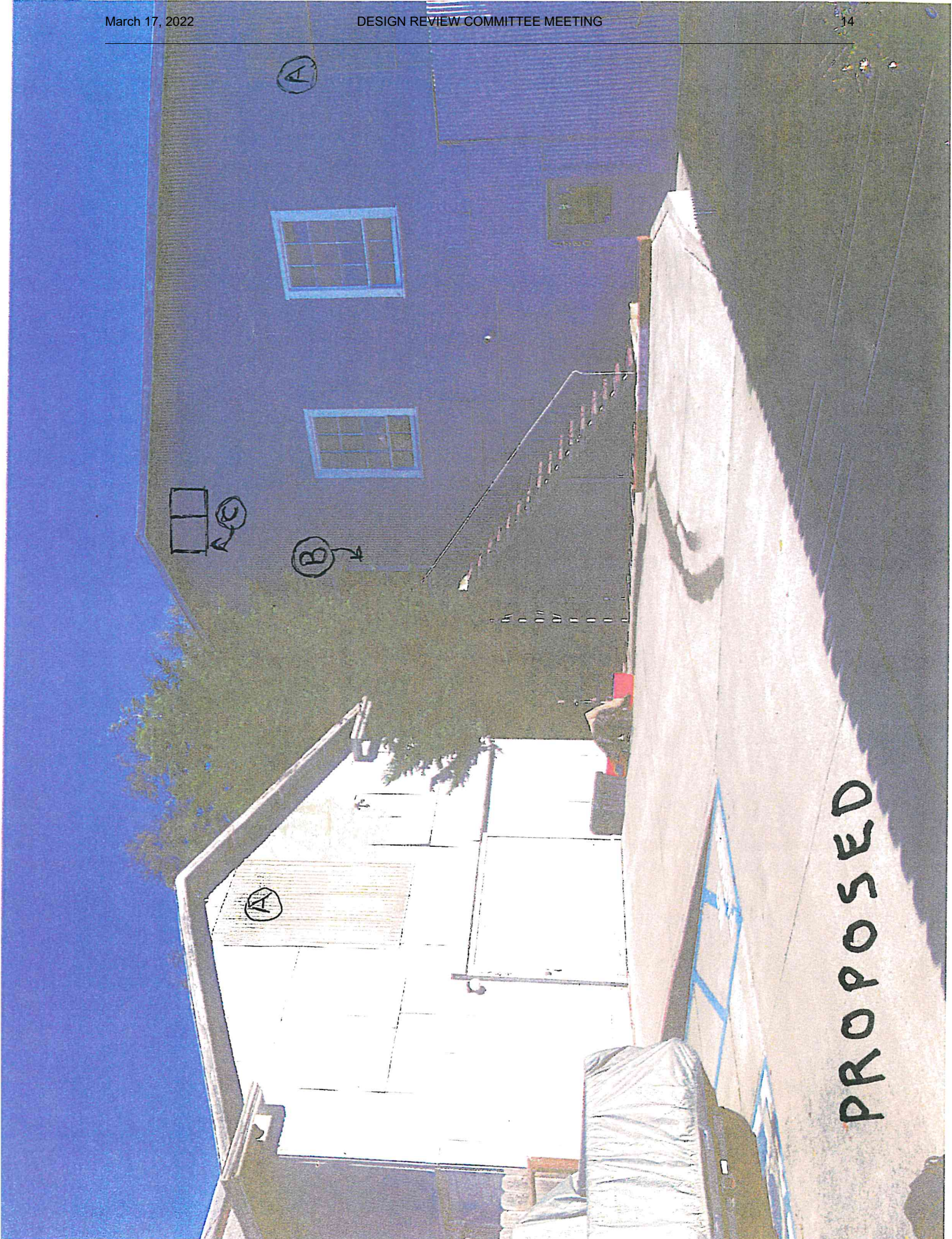






PROPOSED





Meeting Date:	March 17, 2022	Agenda Item Number	5.b
Agenda Item Title	342 Ocean Ave		
Presented By:	Caroline Titus and/or Staff		
Type of Item:	☒ Action	☐ Discussion	☐ Information
Action Required:	☐ No Action	☐ Voice Vote	☒ Roll Call Vote

PROJECT DESCRIPTION: Request for a Design Review Use Permit to repaint the exterior of the residence at 342 Ocean Ave (APN 031-032-027).

RECOMMENDATION: Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

RECOMMENDED MOTION: “Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to repaint the residence using the approved paint provided on the application.”

ATTACHMENTS: Findings of Fact, Conditions of Approval, Residence Photo, and Paint colors.

Attachment A
FINDINGS OF FACT

The following findings of fact are required for approving the Design Review Use Permit.

1. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
2. The existing project, as outlined and with conditions:
 - Conforms to and is consistent with the Ferndale General Plan;
 - Does not impair the natural beauty of the town's site and setting; and
 - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

Attachment B
CONDITIONS OF APPROVAL

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

CITY OF FERNDALE
PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date:

2/23/22

☐	Bed & Breakfast Inn	☐	Minor Subdivision (4 parcels or less)
☐	Exception to Development Standards	☐	Second Dwelling Unit
☐	Historic District Design Review	☐	Street Vacate
☐	Home Occupation Permit	☐	Use Permit
☐	Lot Line Adjustment	☒	Use Permit – Design Review
☐	Merger	☐	Variance
☐	Major Subdivision (5 parcels or more)	☐	Zoning & General Plan Amendment

2. Name of Property Owner:

Elizabeth Titus

Phone:

707 616 5633

Address:

342 Ocean Ave

POBox

3. Name of Applicant (if different):

Caroline Titus

Address:

Phone:

4. Property Location:

342 Ocean

Accessor Parcel Number(s):

031-032-027

Description:

Lot Area:

5. Present Use of Property:

Residential

Present Zoning:

C2D

6. Description of Proposed Project:

Paint black with white trim

Filing Fee: A filing fee of \$ _____ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these of subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Signature of Applicant or Agent

Date

2/23/22

Authorization of Agent: I hereby authorize Caroline Titus to act as my representative and bind me in all matters concerning this application. (Form 100208)

FOR STAFF USE ONLY

Full Ap Rec'd	Sent to DR	Returned	Ap notified	Project Final
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(Sherwin
William
Tricorn
Black





SHERWIN-WILLIAMS.



SW 6258

Tricorn Black

Interior / Exterior

Location Number: 251-C1

COORDINATING COLORS

SIMILAR COLORS

DETAILS

SW 0050
Classic Light Buff

SW 9052
Blithe Blue

Get Expert Color Advice

CORRESPONDENCE

COMMITTEE COMMENTS

ADJOURN